



# Portable Appliance Testing Guidelines

## Type of Premises: Offices and Shops

Types of Premises	Types of Equipment Note (1)	User Checks Note (2)	Class 1		Class 2	
			Formal Visual Inspection Note (3)	Combined Inspection and Testing Note (5)	Formal Visual Inspection Note (3)	Combined Inspection and Testing Note (5)
Offices and Shops	S	None	24 Months	48 Months	24 Months	None
	IT	None	24 Months	48 Months	24 Months	None
	M	Weekly	12 Months	24 Months	24 Months	None
	P	Weekly	12 Months	24 Months	24 Months	None
	H	Before Use	6 Months	12 Months	6 Months	None

## Types of Equipment

- S - Stationary Equipment
- IT - Information Technology Equipment
- M - Movable Equipment
- P - Portable Equipment
- H - Hand-held Equipment

### CLASS1

Basic insulation and relies on an earth for protection and will receive an Earth Continuity test and Insulation test. Examples of Class 1 equipment are Kettles, Toasters, Irons, Microwaves, Electric Heaters, Fridges, Freezers, Washing Machines and Tumble Dryers etc.

### CLASS2

Has supplementary insulation and therefore does not rely on an earth for protection and is easily identified by the double square symbol and will receive an insulation test. Examples of Class 2 equipment are Televisions, DVD Players, Lamps, Power Tools, Hair Dryers, etc.

### CLASS 3

Relies on protection from a SELV (Separated Extra-Low Voltage) supply, which is usually less than 50vac or 120vdc and therefore does not require testing. However the power supply will be tested.